

Appendix E - Brent Outbreak Plan for Early Years settings

	Summary actions
The Local Authority model: core requirements and structures	<p>Core requirements for engaging/co-ordinating with the early years settings:</p> <ul style="list-style-type: none"> • A complete list of early years settings with names and contact details to be available. • CYP department to provide a Single Point of Contact (SPoC) for settings
Symptoms of Covid-19 in a staff member or child	<ul style="list-style-type: none"> • If a child/staff member is showing symptoms of Covid 19 they must be sent home immediately. • The child should be separated from the rest of the bubble • PPE must be worn by any staff member supporting a child waiting to go home, if 2 metres cannot be adhered too, prior to the parent collecting the child. • The setting should inform the parent to have the child tested via the portal or by calling 111 if they don't have access to the internet. • The remaining children and staff in the bubble don't need to self-isolate, they can stay in the setting. • LCRC (Level 2) will contact the setting with advice initially and will carry out a risk assessment.
Positive test in staff or child	<ul style="list-style-type: none"> • If a child/staff member is tested <i>positive</i>, settings need to notify LCRC and the SPoC • All children and staff in that bubble need to be sent home immediately. • LCRC (Level 2) will contact the setting with advice initially, but eventually this will only be when there is 2 or more positive cases. • Swabs to be sent to children and staff members at home. • LCRC will contact the early years setting with the results
Household contacts of staff or child test positive	<ul style="list-style-type: none"> • Household members to stay at home and self-isolate for 14 days • If symptoms develop to contact the portal or 111 for a test.
Supporting and protecting vulnerable groups	<ul style="list-style-type: none"> • Consider specific residents who may need additional support as a result of being asked to self-isolate. • Shielding team from LA to contact those who are self-isolating to establish if they need any assistance
Prevention work and	<ul style="list-style-type: none"> • Public health team to support settings with preventive work • SPoC to respond to any queries from settings • Ensure risk assessments are reviewed where relevant

respond to enquiries	
Liaison with settings and support with communication to parents	<ul style="list-style-type: none"> • CYP department to liaise with specific settings as appropriate • CYP department to notify settings more widely through electronic updates • CYP department to support communication with parents which will be in the first instance through their child's setting
Leading the local partnership response	<ul style="list-style-type: none"> • LCRC to Convene Local IMT if required with support from Public Health • Public Health to liaise with the local CCG/ GP and other health providers
Infection control follow up	<ul style="list-style-type: none"> • Public Health to provide further infection control training if required • Public health to liaise with LCRC if the outbreak becomes complex. • Consider mitigating the risk of individuals refusing to be tested
Governance	